



# EVENTS BROCHURE





# sip. sun. savour.

Captain Baxter has long been the touchstone of St Kilda's famed beachside lifestyle. An intersection of serenity, luxury and possibility.

Captain Baxter's menu nods homage to Pan Asian classics that have shaped our Aussie heritage. Bolstered by a long-lunch cocktail culture, Captain Baxter is a state of Savour.



*Please note: a 10% Saturday, 10% Sunday and 15% public holiday surcharge applies*

(03) 8534 8999 | [info@captainbaxter.com.au](mailto:info@captainbaxter.com.au) | 10/10-18 Jacka Blvd, St Kilda | [@captainbaxterstkilda](https://www.instagram.com/captainbaxterstkilda)







# the atrium.

A premium space featuring a private balcony, panoramic beach views and a retractable roof, Atrium South is perfect for overlooking Port Phillip Bay.

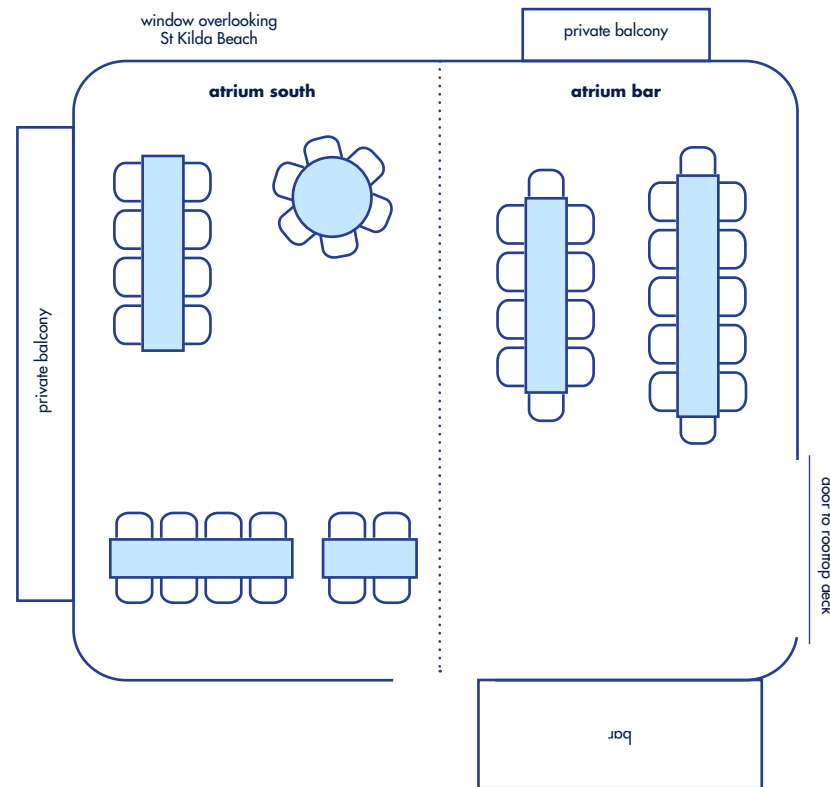
Be the envy of St Kilda as you party the day away in this spectacular setting.

## atrium south.

**seated** 20 - 40 guests

*\*high bar seating*

**cocktail** 40 - 50 guests



## atrium bar.

**seated** 16 - 22 guests

*\*high bar seating*





## palm room.

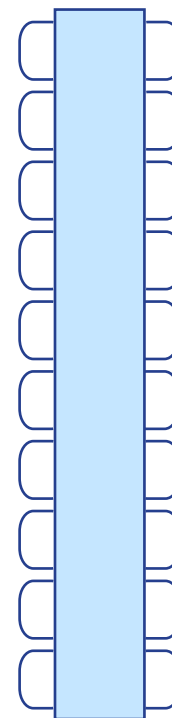
Situated between the Dining Room and Atrium, the Palm Room is an intimate low seated space with views across Port Phillip Bay and South Beach Reserve.

The long central table makes it perfect for long lunches and socialising with family and friends.

**seated** 15 - 20 guests

**cocktail** n/a

window overlooking  
South Beach Reserve





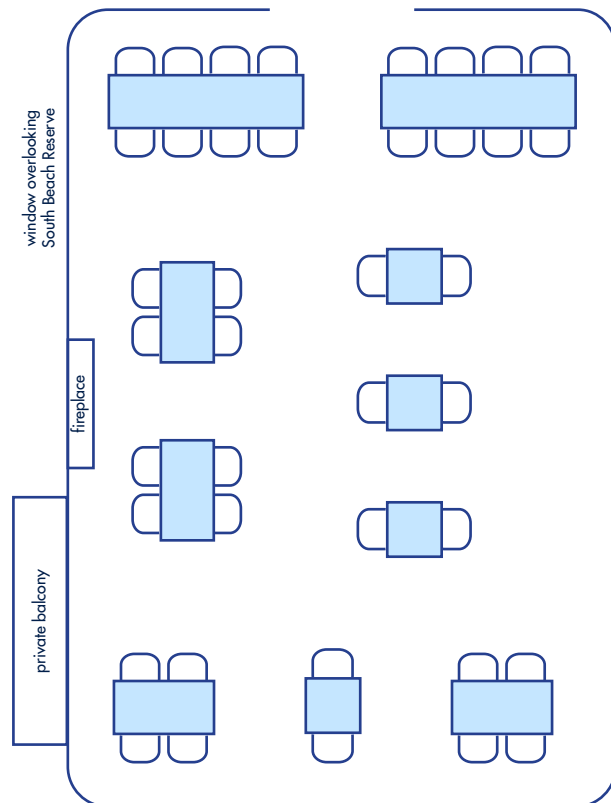
# dining room.

Captain Baxter's Dining Room is a semi-private dining space overlooking South Beach Reserve, featuring its own private balcony.

Nestled within the heart of Captain Baxter, the Dining Room is ideal for vibrant and sophisticated events.

**seated** 25 - 44 guests

**cocktail** 30 - 50 guests







## venue exclusive.

Immerse yourself in the true St Kilda Beach experience at Captain Baxter.

Take advantage of the uninterrupted bay views, and allow your guests the opportunity to lounge on the 1920s inspired beach bungalows, or mingle around the cocktail bar with a martini in hand.

**seated** 60 - 80 guests

**cocktail** 80 - 200 guests

# baxter's long lunch.

Round up your crew and enjoy the beach views. Lavishly lose your day, as your long lunch turn into a soiree. Captain Baxter is the home of the long lunch.

3 hours | Booking start time between 12pm - 1pm  
4 - 20ppl

## 99.0 PER PERSON

Chandon Garden Spritz on arrival

### Snacks

Duck sausage bao, hoisin, cucumber, kumquat

Miso waffle, smoked salmon, yuzu cream

### Starters

Whipped tofu, mushroom xo, cassava (gf, vg)

Fried chicken, kimchi spice, mango & pineapple hot sauce (gf)

### Shared Main

Half chicken, black pepper sauce, green garlic chimichurri, Thai basil (gf)

Fried potato, gochujang, curry leaf (vg, gf)

House salad, pickled shallots, yuzu, radish (vg, gf)

### 3-HOUR BEVERAGE PACKAGE

Brut Cuveé, Sauvignon Blanc, Shiraz Cabernet

Carlton Draught, Corona, Peroni, Cascade Light

Mocktails, soft drink, juice, tea, coffee

## RECOMMENDED ADD ONS

### ADDITIONAL MAIN + 10.0pp

Lamb shoulder, crying tiger sauce, labneh (gf)

### SHARED DESSERT + 10.0pp

Yuzu & passionfruit parfait, shiso, strawberry (v, gf)

Dark chocolate mousse, coconut ice cream, sesame peanut brittle (v, gf, n)

Tea & coffee

(v) vegetarian (gf) gluten friendly (vg) vegan (n) contains nuts

Please note: a 10% Saturday, 10% Sunday and 15% public holiday surcharge applies







# baxter's banquet.

79.0 PER PERSON

Chandon Garden Spritz on arrival

*Snacks*

Duck sausage bao, hoisin, cucumber, kumquat

Bluefin tuna, nashi pear, goat's curd, nori rye cracker

Miso waffle, smoked salmon, yuzu cream

*Starters*

Whipped tofu, mushroom xo, cassava (gf, vg)

Hiramasa kingfish, yuzu kosho, pickled fennel (gf)

*Shared Main*

Half chicken, black pepper sauce, green garlic chimichurri, Thai basil (gf)

Lamb shoulder, crying tiger sauce, labneh (gf)

Fried potato, gochujang, curry leaf (vg, gf)

House salad, pickled shallots, yuzu, radish (vg, gf)

Chefs petit fours, tea & coffee

## RECOMMENDED ADD ONS

Appellation oysters, shiso mignonette (gf) + 6.0pp

### SHARED DESSERT + 10.0pp

Yuzu & passionfruit parfait, shiso, strawberry (v, gf)

Dark chocolate mousse, coconut ice cream, sesame peanut brittle (v, gf, n)

Tea & coffee

## BAXTER'S MARTINI TREE + 255.0

12 martinis of your choice

(v) vegetarian (gf) gluten friendly (vg) vegan (n) contains nuts

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# sailor's banquet.

89.0 PER PERSON

Chandon Garden Spritz on arrival

## *Snacks*

Duck sausage bao, hoisin, cucumber, kumquat

Bluefin tuna, nashi pear, goat's curd, nori rye cracker

Miso waffle, smoked salmon, yuzu cream

## *Starters*

Whipped tofu, mushroom xo, cassava (gf, vg)

Hiramasa kingfish, yuzu kosho, pickled fennel (gf)

## *Shared Main*

Half chicken, black pepper sauce, green garlic chimichurri, Thai basil (gf)

Lamb shoulder, crying tiger sauce, labneh (gf)

Fried potato, gochujang, curry leaf (vg, gf)

House salad, pickled shallots, yuzu, radish (vg, gf)

## *Shared Dessert*

Yuzu & passionfruit parfait, shiso, strawberry (v, gf)

Dark chocolate mousse, coconut ice cream, sesame peanut brittle (v, gf, n)

Tea & coffee

## RECOMMENDED ADD ONS

Appellation oysters, shiso mignonette (gf) + 6.0pp

BAXTER'S MARTINI TREE + 255.0

12 martinis of your choice

(v) vegetarian (gf) gluten friendly (vg) vegan (n) contains nuts

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# **captain's banquet.**

**109.0 PER PERSON**

Chandon Garden Spritz on arrival

*Snacks*

Rock oysters, shiso mignonette (gf)

Duck sausage bao, hoisin, cucumber, kumquat

Bluefin tuna, nashi pear, goat's curd, nori rye cracker

Miso waffle, smoked salmon, yuzu cream

*Starters*

Whipped tofu, mushroom xo, cassava (gf, vg)

Hiramasa kingfish, yuzu kosho, pickled fennel (gf)

*Shared Main*

Half chicken, black pepper sauce, green garlic chimichurri, Thai basil (gf)

Lamb shoulder, crying tiger sauce, labneh (gf)

Fried potato, gochujang, curry leaf (vg, gf)

House salad, pickled shallots, yuzu, radish (vg, gf)

*Shared Dessert*

Yuzu & passionfruit parfait, shiso, strawberry (v, gf)

Dark chocolate mousse, coconut ice cream, sesame peanut brittle (v, gf, n)

*Tea & coffee*

*Petite espresso martini or white chocolate & passionfruit martini to finish*

## **RECOMMENDED ADD ONS**

**BAXTER'S MARTINI TREE + 255.0**

12 martinis of your choice

(v) vegetarian (gf) gluten friendly (vg) vegan (n) contains nuts

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# beach bungalows.

Allow yourself to be transported to a European summer paradise while basking in the sunshine with St Kilda beach at your fingertips.

**each bungalow seats up to 20 guests**

**900.0 PER BUNGALOW**

*Half bungalows are available for groups of 8-10 for 450.0*

Chandon Garden Spritz, Chandon Blanc De Blanc, Minuty Rosé Magnum or Corona\*

*\*1 drink per person*

*Snacks to share*

Whipped tofu, mushroom xo, cassava (vg, gf)

Hiramasa kingfish, yuzu kosho, pickled fennel (gf)

Prawn & ginger dumplings, Szechuan chilli oil (gf)

Fried chicken, mango & Pineapple hot sauce (gf)

Miso waffle, smoked salmon, yuzu cream

Steamed duck & lemongrass bao, plum ketchup

*Vegan option available*

## BOTTLE SERVICE UPGRADE

**FULL BUNGALOW 2600.0** (up to 20 guests)

*Includes -*

- Bungalow package
- 2 x Belvedere 1.75L magnums
- Unlimited mixers
- VIP server

**HALF BUNGALOW 1300.0** (up to 10 guests)

*Includes -*

- Bungalow package
- 1 x Belvedere 1.75L magnum
- Unlimited mixers
- VIP server

(v) vegetarian (gf) gluten friendly (vg) vegan (n) contains nuts

*Please note: a 10% Saturday, 10% Sunday and 15% public holiday surcharge applies*





## RECOMMENDED COCKTAIL PARTY PACKAGES

### 2-4 hr event

\$56 per person – 5 x hot & cold bites, 1 x premium canapé, 1 x bao, 1 x stick

\$66 per person – 5 x hot & cold bites, 1 x premium canapé, 2 x bao, 1 x stick

### 4-6 hr event

\$80 per person – 5 x hot & cold bites, 1 x premium canapé, 2 x bao, 1 x stick, 1 x grazing

*\*1 piece per person*

### \$56 per person

*\$68pp includes Chandon Garden Spritz on arrival*

Kingfish crudo, yuzu kosho, pickled fennel (gf)

Raw beef, nam jim, fried anchovy, taro (gf)

Assorted seafood & vegetarian sushi handrolls (gf)

Sesame prawn toast, yuzu kosho mayo, chive

Kimchi mac & cheese croquettes, black garlic aioli (v)

Miso waffle, smoked salmon, yuzu cream (gf)

Fried chicken, kewpie, pickled cucumber, coriander

Korean BBQ pork skewers (v, gf)

### \$66 per person

*\$78pp includes Chandon Garden Spritz on arrival*

Assorted rice paper rolls (chicken, prawn, vegetarian) (gf)

Miso eggplant, sesame, cassava crackers (v, gf)

Pork & chive wonton, chilli crisp

Steamed duck & lemongrass bao, plum ketchup

Korean fried chicken, kimchi spice (gf)

Appellation oyster, shiso mignonette (gf)

Duck sausage bao, hoisin, cucumber, green onion

Roast pork, Ssamjang, coriander, pickled daikon

Isan BBQ chicken, hot & sour (gf)

### \$80 per person

*\$92pp includes Chandon Garden Spritz on arrival*

Kingfish crudo, yuzu kosho, pickled fennel (gf)

Miso eggplant, sesame, cassava crackers (v, gf)

Sesame prawn toast, yuzu kosho mayo, chive

Steamed duck & lemongrass bao, plum ketchup

Kimchi mac & cheese croquettes, black garlic aioli (v)

Peking duck pancake, hoisin

Fried chicken, kewpie, pickled cucumber, coriander

Tempura eggplant, roasted sesame, coriander (v)

Crying tiger lamb tsukune (gf)

Hot & numbing calamari, aromatic herbs (gf)







## design your own way canapés.

### COLD BITES 6.0

Kingfish crudo, yuzu kosho, pickled fennel (gf)  
Assorted seafood & vegetarian sushi handrolls (gf)  
Miso eggplant, sesame, cassava crackers (v, gf)  
Raw beef, nam jim, fried anchovy, taro (gf)  
Assorted rice paper rolls (chicken, prawn, vegetarian) (gf)

### PREMIUM CANAPÉS 8.0

Appellation oyster, shiso mignonette (gf)  
Miso waffle, smoked salmon, yuzu cream (gf)  
Bluefin tuna, nashi pear, goat's curd, nori rye cracker  
Peking duck pancake, hoisin

### BAO 10.0

Duck sausage bao, hoisin, cucumber, green onion  
Roast pork, Ssamjang, coriander, pickled daikon  
Tempura eggplant, roasted sesame, coriander (v)  
Fried chicken, kewpie, pickled cucumber, coriander

### GRAZING 14.0

Salt & pepper tofu, blistered snake beans,  
roasted sesame (gf, vg)  
White cut chicken, green mango, pawpaw, nam jim (gf)  
Hot & numbing calamari, aromatic herbs (gf)  
Black vinegar & pepper pork adobo, Jasmine rice (gf)

### HOT BITES 6.0

Sesame prawn toast, yuzu kosho mayo, chive  
Kimchi mac & cheese croquettes, black garlic aioli (v)  
Pork & chive wonton, chilli crisp  
Steamed duck & lemongrass bao, plum ketchup  
Korean fried chicken, kimchi spice (gf)

### STICKS 8.0

Isan BBQ chicken, hot & sour (gf)  
Crying tiger lamb tsukune (gf)  
Korean BBQ pork skewers (gf)  
Seasonal vegetarian skewers (v, gf)

### LATE NIGHT SLIDERS 12.0

*available from 9.30pm*

Angus beef, miso mayo, cheddar, dill pickle  
Tempura sweet potato, kosho mayo, iceberg

### SWEET TREATS 6.0

Dark chocolate & coconut tart (gf)  
Coconut profiteroles, white chocolate, pandan cream  
Yuzu & passionfruit parfait, shiso, strawberry (gf)

*\*minimum 20 piece per item*

*\*subject to change*

(v) vegetarian (gf) gluten friendly (vg) vegan (n) contains nuts

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# food stations.

*Only available for full venue exclusive events*

*Must be ordered in conjunction with a canapé package*

## CHEESE STATION

**\$15 PER PERSON**

A chef's selection of 3 cheeses (1 soft, 1 hard, 1 blue)

Fresh & dried fruit, fresh honeycomb, roasted nuts, quince paste, pickles, breads

## ANTIPASTO STATION

**\$20 PER PERSON**

Borgo mild cacciatori, 24 month aged prosciutto di parma, Quattro Stelle wagyu pastrami, seasonally preserved vegetables, pickles, breads

## SEAFOOD STATION

**\$60 PER PERSON**

Native appellation oysters, dressings

Crystal Bay prawns, cocktail sauce

Smoked mussels, cucumber, dill

Hiramasa kingfish, green yuzu kosho

Pickled Western Australian octopus

Dinner rolls

## YUM CHA STATION

**\$45 PER PERSON**

Sesame prawn toast, sweet & sour sauce

Crispy roast pork belly, char siu sauce

Soy-cooked chicken, scallion, ginger

Dim Sum served with all favourite condiments

## BEACH BBQ STATION WITH SALAD BAR

**\$55 PER PERSON**

*Off the grill - choice of four*

Pork ribs

Lamb kebab

Beef & black pepper chipolata

Chicken wings

Albacore tuna steaks

King prawns

*Choice of three*

House salad, qukes, pickled shallots, fine herbs

Ancient grain salad, capers, pine nuts, pickled barberries with honey yoghurt dressing

Potato salad, crème fraîche dressing, pickled shallots, peas

Caesar salad, croutons, boiled egg, cos lettuce, parmesan

Roasted cauliflower, cracked wheat, pomegranate, tahini, hazelnut salad

Cabbage, fennel, apple & mint slaw with lemon & chilli dressing

## CHOCOLATE FOUNTAIN AND DESSERT STATION

**\$30 PER PERSON**

Chocolate, hazelnut salted caramel

Sicilian cannoli

Fudge brownie

Passion fruit, white chocolate mousse, caramel biscuit

Lemon meringue tart

Pandan custard cream puff

Chocolate fountain - with fruit skewers, marshmallows, biscotti, meringue bark, pretzels

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# cocktails.

## SIGNATURE COCKTAILS

**Pornstar Martini** 25.0  
*Vanilla vodka, passion fruit liqueur, passion fruit purée, vanilla sugar syrup, served with a prosecco side-sip*

**Blood Orange Coconut Margarita** 25.0  
*1800 Coconut, Cointreau, agave, lime, coconut cream, blood orange*

**English Breakfast Sour** 24.0  
*Tea Infused Beefeater Gin, elderflower liqueur, egg whites, lemon*

**Lychee Long Time** 24.0  
*Belvedere, lychee liqueur, rose monin, lychee, lemon*

**Yuzu Bramble** 24.0  
*Four Pillars Yuzu Gin, lemon, grapefruit bitters, Chambord drizzle*

**The Captain** 24.0  
*Jameson, apple liqueur, pomegranate molasses, lemon, apple*

**Green Knoll Mojito** 24.0  
*Bacardi, Midori, watermelon liqueur, orgeat, lime*

**Lady Grange** 24.0  
*Pink gin, pomegranate liqueur, lime, rose monin, rhubarb bitters, cranberry*

## MARTINI TREES

**Baxter's Martini Tree** 255.0  
*12 martinis of your choice*

**Pornstar Martini Tree** 290.0  
*12 Pornstar Martinis*

## SPRITZES

**Chandon Garden Spritz** 15.0  
*Sparkling wine, navel & blood oranges, macerated with dried orange peels, herbs & spices*

**Aperol Spritz** 18.0  
*Aperol, prosecco, soda, orange*

**Summer Blush Spritz** 18.0  
*Pink gin, cranberry, prosecco, lime, soda*

## 1 L CARAFES

**Raspberry Lemonade** 40.0  
*Pink gin, Chambord, cranberry, lemon, berry kombucha*

**Pomegranate Sangria** 40.0  
*House red, pomegranate liqueur, pomegranate, berry kombucha*

**Summer in Vietnam** 40.0  
*Zubrowska Bison Grass vodka, elderflower liqueur, lime, apple, apple cider, cucumber, Vietnamese mint*

**Garden in England** 40.0  
*Ink Gin, prosecco, lemon, monin butterfly pea syrup, soda, fresh fruit and mint*

## CLASSIC COCKTAILS UPON REQUEST 22.0

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# wine.

We recommend pre-selecting a sparkling, a white and a red

*Tap beer, soft drinks and mineral water will be available.*

*Please contact your coordinator for a full wine list.*

## SPARKLING & CHAMPAGNE

Ca di Alte, Veneto, ITA	Prosecco	67.0
Chandon Blanc De Blanc, Coldstream, VIC	Sparkling Brut	77.0
Chandon Garden Spritz, Coldstream, VIC	Spritz	65.0
Veuve Clicquot, Reims, FR	Champagne	137.0
2012 Dom Pérignon, Marne, FR	Champagne	499.0

## WHITE

Franca's Vineyard, Geelong, SA	Riesling	62.0
Artigiano, Veneto, IT	Pinot Grigio	70.0
Gembrook, Yarra Valley, VIC	Sauvignon Blanc	72.0
Vasse Felix, Margaret River, WA	Chardonnay	92.0

## ROSÉ

Minuty M, Côtes de Provence, FR	Rosé	72.0
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## RED

Luna Estate, Martinborough, NZ	Pinot Noir	72.0
Spinifex, Barossa Valley, SA	Shiraz	74.0
Leconfield, Coonawarra, SA	Cabernet Sauvignon	87.0

## MAGNUM

2021 Minuty M Magnum, Côtes de Provence, FR	Rosé	155.0
Veuve Clicquot Magnum, Reims, FR	Champagne	350.0

## MOSCATO

Buller Wines RLB, Rutherglen, VIC	Moscato	52.0
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# booking guidelines.

## To Book

Love the venue as much as we do? Amazing! To book your event, send us an email confirming that you would like to go ahead, outlining the date and time of the event and number of guests. From there, we'll ask you for a signed contract and 20% deposit of your agreed spend. Once paid, congratulations! You're about to start planning an incredible event with one of our fabulous event coordinators. Just note that if you are booking an event 14 days or less before the date, full payment is required at the time of booking.

So that your event can run as smoothly as possible, we require guest number confirmation, final payment and all dietary requirements no later than 10 days prior to your event date.

## Our Food

We work with lovely, fresh produce. This does mean however that all menu items are subject to change according to seasonality and availability. As great as we are at catering for nearly all dietary requirements, all Melbourne Hospitality People (MHP) kitchens contain nuts, shellfish and other allergens. Traces of these may be in the food. In the event that MHP has not been given prior notification, the client will be charged pro rata for all additional items required. MHP will aim to cater appropriately for all dietary requirements and allergies, however, cannot guarantee, nor take responsibility for any reaction to the food.

## Housekeeping

To ensure all our guests have the best time, we do not allow; Inappropriate behaviour, games, activities or novelty items.

Decorative items that may interrupt the splendid view including balloons and large floral arrangements. Exceptions are made for full venue exclusive events.

Yes, we are famous purveyors of all things fun, celebratory and impulsive. However, we are also in the business of keeping it fabulous and safe for all – including you! To do this, we always practice our Responsible Service of Alcohol. If we ask you to slow down and have some water, consider us your guide in getting you back up on the D-floor, and take our advice.

We are proud to be a venue free from discrimination. Discriminatory behaviour or language will not be tolerated.



## Surcharges

Saturday and Sundays - 10% surcharge applies to food and beverage

Public Holidays - 15% surcharge applies to food and beverage

## FAQs

### Is there a minimum spend?

A minimum spend is required to reserve one of our spaces on a semi-exclusive or exclusive basis. This is met by your food and beverage selection. Our minimum spends are season and space dependent.

### How long can my event go for?

Celebrate your semi-exclusive event for 3 hours, or kick it up a notch for 4 hours for your exclusive event. Exclusive lunch events can run anytime from 12pm - 4pm or 1pm - 5pm, and exclusive evening events anytime from 6pm - 10pm or 7pm - 11pm. Please discuss with your coordinator if you need more time than what is regularly allocated.

### My friend is vegan, gluten free, FODMAP, pregnant, allergic to peanuts and hates mushroom, can they still come?

Our chefs love making sure everyone is well looked after! Just let your coordinator know of any dietary requirements 10 days prior to your event and we will make sure they don't leave hungry.

### Can I bring a cake?

Absolutely! You are welcome to bring your own cake and we will provide plates and cutlery free of charge. We can also serve your cake plated with seasonal garnish and cream for \$3 per person.

### Can I display a cake?

If you would like to display your cake for your semi-exclusive booking, please discuss this with your event coordinator as additional fees may apply.

### What's the dress code?

We want all of our guests to feel comfortable at Captain Baxter, and ask that you dress fun but respectable! Dirty workwear, swimwear or dress ups are not permitted.

### Can we take home leftover food from our event?

We're so glad you loved the food so much you want to take it home! Unfortunately, due to food safety requirements, leftover food cannot be taken post event. We don't like wastage, so please enjoy all of the food while you're in venue.

### Where can we park?

First of all, don't drive - we're so close to public transport, plus lift services are readily available. Alternatively, let your sober Bob know that there is an onsite ticketed CarePark within the St Kilda Sea Baths precinct!

### I'm in a wheelchair and I like to party, how do I get in?

Our venues are incredibly accessible. For more details, please feel free to contact your event coordinator.

### We would like to do speeches, can we?

You are absolutely more than welcome to give a speech, however, we are not able to isolate our speakers and turn the music down. Please work on your vocal exercises prior and keep it short and sweet. If you are using the venue exclusively, you can speak for as long and loud as you like!



## Cancellation/Postponement Policy

This applies to all events excluding venue exclusive events. The full terms and conditions will apply to venue exclusive events. These can be found below.

**SEMI-EXCLUSIVE EVENTS** - *Events including set menus, cocktail functions, and restaurant bookings with no minimum spends.*

Cancellation before 7 days will forfeit 20% of the minimum spend or the booking fee whichever is higher.

**EXCLUSIVE ROOM EVENTS** - *Events with minimum spends*

*Captain Baxter - Palm Room, Atrium South, Atrium Bar, Dining Room, Cocktail Bar*

*Republica - Lounge, Wine Room, Main Restaurant, Courtyard Verandah*

*Mr McCracken - Main Restaurant, Main Bar, Bar Lounge*

*Toorak Hotel - Private Dining Room, Jackson Room, Lounge Bar*

Cancellation/Postponement before 30 days will forfeit 20% of the minimum spend or the booking fee whichever is higher.

Cancellation/Postponement between 14 - 29 days will forfeit 50% of the minimum spend.

Cancellation/Postponement between 7 - 13 days will forfeit 75% of the minimum spend.

Cancellation/Postponement of 6 days or less will forfeit 100% of the minimum spend.

*Day 1 is deemed the day we receive written confirmation of intention to cancel.*

The non-refundable booking fee is in place to act as compensation for administrative costs, stock loss, and lost opportunity associated with an event or reservation.

For a full list of terms and conditions, please visit [melbournehospitality.com.au](http://melbournehospitality.com.au)

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# FULL VENUE EXCLUSIVE EVENT T&C's

## CANCELLATION / POSTPONEMENT / CHANGE OF DATE

### CANCELLATION BY CLIENT

1.1 If the client chooses to cancel the booking for the Event, the following terms will be applicable:

These fees are to compensate Amello Pty Ltd for the administration costs, business losses and lost opportunity. These shall be considered liquidated damages.

1.1.1 More than 6 months' notice, cancellation fee will be equivalent to the initial Booking Fee amount, thus the Booking Fee amount will be forfeited.

1.1.2 Notice of 3 to 6 months, the Booking Fee amount and the 1st Progress Payment amount or 45% of the minimum spend, whichever is higher, will be forfeited.

1.1.3 Notice of 1 to 3 months, the Booking Fee amount and the 1st and 2nd Progress Payments amounts or 70% of the minimum spend, whichever is higher, will be forfeited.

1.1.4 Less than 31 days' notice, the Booking Fee amount and all Progress Payments or 95% of the minimum spend, whichever is higher, will be forfeited.

### POSTPONEMENT BY CLIENT

3.2 If an Event is postponed or date changed, the following terms are applicable:

3.2.1 3.2.1 Notice of 6 months or more: 50% of your booking fee will be rolled over to your new date; 50% of your booking fee will be forfeited.

3.2.2 Notice of 3 to 6 months: the postponement fee will be equivalent to the Booking Fee amount.

3.2.3 Notice of 1 to 3 months, the postponement fee will be the full cancellation fee as per 3.1.2.

3.2.4 Less than 31 days' notice – the postponement fee will be the full cancellation fee as per 3.1.3.

3.3 Amello Pty Ltd will make their best endeavours to accommodate any postponement, however, cannot guarantee a future date.

3.3.1 The Client accepts that the Minimum Spend for a newly agreed date, will be based on our requirements at the time of the new date and the previous agreed minimum spend will be void. All outstanding payments due will be adjusted to conform with the new minimum spend and reflective of that change.

3.3.2 The client accepts that if an Event is postponed to a new date, this contract will be terminated, and the parties will enter into a new contract for the new date.

### CANCELLATION BY AMELLO

1.4 Amello Pty Ltd reserves the right to cancel or postpone any confirmed booking if:

3.4.1 Any payments are not made by the due date.

3.4.2 The nature of the Event alters in a way, including, but not limited to, the number of guests substantially changing, the type of Event changes or the nature of the Event changes in such a way that it would be prejudicial to the corporate image of Amello Pty Ltd.

1.4.3 Undue difficulties arise in communications between Amello Pty Ltd and the Client, the nominated contact person or anyone else associated with the client, in relation to the Event.

1.4.4 The Client does not abide by any time requirements set out in these Terms and Conditions or in any communication with them.

3.4.5 Any arrangement or proposal for the Event is unacceptable to Amello Pty Ltd.

3.4.6 There are double bookings and Amello Pty Ltd is unable to conduct the Event due to a conflict of date or time.

1.5 The Client agrees that all cancellation and postponement charges and fees are reasonable and agree that they act as compensation for Amello Pty Ltd's administrative costs, stock loss and lost opportunity.

1.6 If Amello Pty Ltd cancels or postpones any confirmed booking under 3.4.6, it will use all reasonable endeavours to make alternative arrangements to your satisfaction including arranging an alternative suitable venue and/or nominating an alternative suitable date. If suitable alternative arrangements cannot be agreed, Amello Pty Ltd will refund all monies paid but will not be liable in any way for any other claim, demand or compensation.

*Please note: a 10% Saturday, 10% Sunday and 15% public holiday surcharge applies*

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